

The below draft language has been created by Pfizer and is being provided so you can adapt as needed for your organization to help raise awareness among company employees regarding COVID-19 resources

To: [Employees]

From: [Employer]

Subject: [Authorized COVID-19 Vaccine & Prescription Oral Treatment Resources]

Date: [Date]

Dear U.S. Employees and Contractors,

As COVID-19 rates continue to fluctuate, we recognize many, if not all, of us may be impacted. Your health and wellbeing are a top priority. We want to ensure you are aware of your eligibility for authorized oral prescription treatment options if you contract COVID-19 and your healthcare provider deems it appropriate for you, as well as authorized updated COVID-19 vaccines.

This fall, we encourage everyone who is eligible to consider receiving an authorized updated COVID-19 vaccine booster. Additionally, we encourage everyone to learn more about COVID-19, and if you meet certain criteria for the risk of progressing to severe COVID-19, you may be a potential candidate for an authorized oral prescription treatment. Below, you will find linked resources (click to download) to help you learn more about COVID-19 – including information around both authorized vaccination and oral treatments:

- [Updated COVID-19 Booster One-Pager](#)
- [Updated COVID-19 Booster PSA Video](#)
- [COVID-19 Educational Pamphlet](#)
- COVID-19 Risk Severity and Authorized Oral Antiviral Potential Eligibility Questionnaire (<https://ada.com/covid/antiviral-treatment-criteria-questionnaire/>)
- [COVID-19 High Risk PSA Video](#)

Please speak to your healthcare provider if you have questions.

Thanks,

[SIGNATURE of company benefits manager or other]